**Parenting Plan Modification**

**Fee Agreement**

**Fee: $475.00**

What is Included

**Private Phone Orientations:** Private phone orientation sessions are an opportunity to speak openly with your mediator about your specific situation prior to your first joint session. You may ask any questions you have about the process, share any concerns, review documents. (30 Minutes Each Person)

**Joint Session:** After your phone session, you will be meeting in joint session, working together to reach agreements about your future. Because working together is crucial to the mediation process, individual meetings are not scheduled once mediation has begun. (2 hours)

**Documentation:** In order to document your Parenting Plan Agreement, your mediator will be writing your agreements into a signable document, which will be emailed to you for review and may be signed electronically. Your mediator is not an attorney and cannot file documents on your behalf. You may attach your document to the court forms and file with help from the Court Facilitator or may hire an attorney to complete the filing.

Additional session time is billed at $200.00 per hour.

Cost Sharing

Mediation costs for joint sessions and documents are generally shared between both parties. Costs may be shared based upon a pro-rata percentage of income, 50/50, or by agreement of the parties.

Payment Policy

Payment for your initial orientations and Parenting Plan Mediation is due in advance of the orientation session. Fees for additional sessions are due at time of service. Should orientation not result in a joint mediation session, the initial payment will be refunded, less a $100.00 orientation fee. Fees may be paid by check or credit card.

# Cancellation Policy

24 hour advanced notice of cancellation is required for all sessions. Less than 24 hour advance notice will result in a charge for the full session cost

Late Policy

Hall Mediation Services values your time and makes every effort to begin and end your sessions on time. Billing for mediation begins promptly at your scheduled appointment time. If you find that you will be late for your session please contact the office at 360-524-1762. Lateness of more than 30 minutes without notification will be considered a no show and billed at the full session rate.

Mediator Withdrawal

The success of mediation is based upon a willingness of both parties to negotiate in good faith and the ability of both parties to act as their own advocates. The mediator may cancel or discontinue mediation at any time if the mediator determines that continuing will not be productive or that one party is unable to advocate on their own behalf. Additionally, if the mediator discovers that there is a conflict of interest which would affect her neutrality in your case, she will withdraw. At that time the balance of all unused deposits will be refunded and referrals made to other service providers. No refunds will be given for previously billed services.

Mediation is a voluntary process. A mediator is a neutral facilitator who will guide you through difficult conversations. Mediators do not give legal advice or make decisions in your case. Whether you reach agreements will depend upon the decisions each of you make in the mediation process. As such, Hall Mediation Services makes no guarantees as to the outcome of your mediation and no refunds will be given based upon the content of outcome of your case.

I accept responsibility for payment of fees at the time of service as indicated in this agreement.

**Fees are to be paid by:**

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\_\_\_\_\_ Pro-rata share. My share for joint sessions and document preparation are \_\_\_\_­­­\_\_\_% of the joint charges listed above.

\_\_\_\_\_ Other Arrangement \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_